



Tivetshall Community Primary School
School Road, Tivetshall St Mary
Norwich, Norfolk NR15 2BP
Executive Head: Carol Green
Tel/Fax: 01379 677350
e-mail: head@tivetshall.norfolk.sch.uk

12th June 2018.

Dear Parent,

Parent Consultation - Monday 2nd July 2018

I would like to invite you to a parent consultation evening on **Monday 2nd July** starting at 3.30pm. Appointments will be for a maximum of 10 minutes during which time the teacher will discuss how well your child is doing this year and targets to work on. It is also an opportunity for us to listen to any comments you have to make about your child's education. Miss Potter, Miss Norton and I will be available on this date. We would request that children do not accompany you on this occasion, as the staff will appreciate the opportunity to speak to you without interruption.

If you have further issues you wish to share with the class teacher, please make an appointment for a later date. We would also like to remind you that there is always an open invitation for you to talk with us if the need arises.

Please fill in and return the slip attached indicating which slot you would like an appointment and we will do our best to accommodate this. We will send confirmation of the time. **Please return the slip by Monday 18th June.**

The teachers are looking forward to seeing you at this evening.

Yours sincerely,

pp Sandra Potter

Carol Green
Executive Headteacher

Parent Consultation - Monday 2nd July 2018

NAME _____

If you would like an appointment please tick or show preference (s)

	3.30 - 4.30	4.30 - 5.30	5.30 - 6.00
Miss Potter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miss Norton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs Green	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE RETURN THIS SLIP TO THE OFFICE BY MONDAY 18th JUNE - THANKYOU

Tivetshall C P School is a member of Sapientia Education Trust, a charitable company limited by guarantee in England and Wales, company number 7466353.

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